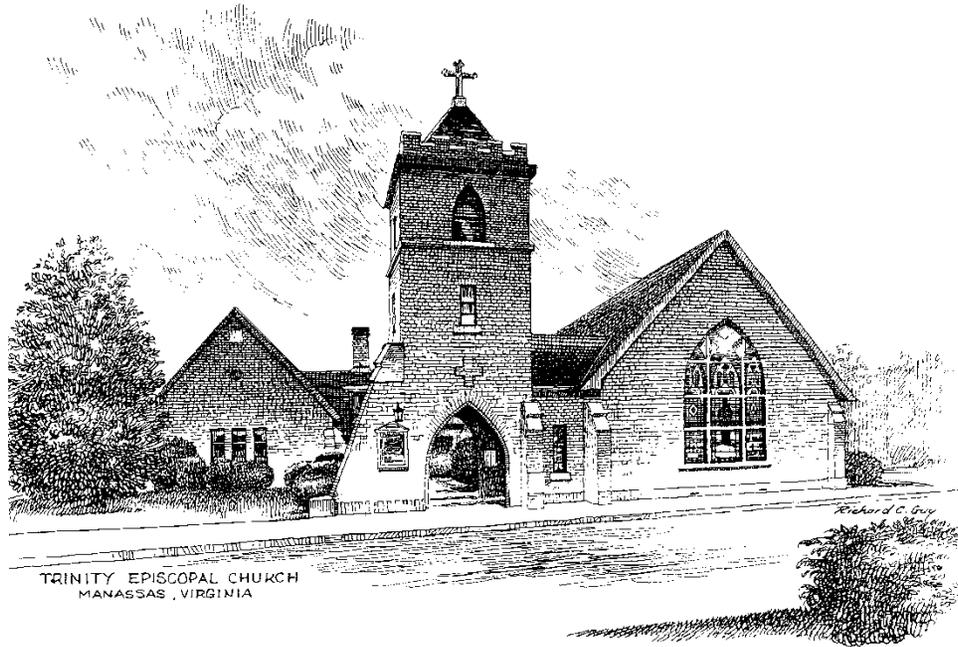


Trinity Episcopal Church 2017 Annual Report



JANUARY 2018

9325 West Street, Manassas, Virginia 20110
(703) 368-4231

The Rev. Stuart E. Schadt, Rector
The Rev. Vinnie Lainson, Rector Emerita
The Rev. Jim Hughes, Priest Associate
The Rev. Linnea Turner, Priest Associate
trinityepiscopalchurch.org

STAFF

The Rev. Stuart E. Schadt, Rector seschadt@trinityepiscopalchurch.org

The Rev. Vinnie Lainson, Rector Emerita vlainson@trinityepiscopalchurch.org

The Rev. Jim Hughes, Priest Associate jhughes@trinityepiscopalchurch.org

The Rev. Linnea Turner, Priest Associate

Eric Dombrowski, Director of Music eric@trinityepiscopalchurch.org

Dee Trafton, Director of Youth & Children Ministry dee@trinityepiscopalchurch.org

Gail Sander, Music Associate, Director, Handbell Choir

Handbells@trinityepiscopalchurch.org

Sharon Williams, Bookkeeper swilliams@trinityepiscopalchurch.org

Carole Keily, Parish Administrator & Music Associate

carole@trinityepiscopalchurch.org



**TRINITY EPISCOPAL CHURCH
ANNUAL MEETING AGENDA
JANUARY 21, 2018**

Opening Prayer

Introduction of Vestry

Class of 2018

Jill Clauss
David Foster
Sharyn Henderson
Greg Kuechler
Greg Tardif

Class of 2019

Paul Anderson
Don Cline
Jane Van de Vaarst
Barbara Yow
(incomplete term to fill)

Class of 2020

Pam Cribbs
Anne Henry
Liz Lewis
Angie Mendez
Peter Trapp

Report of the Nominating Committee

Introduction of Nominees:

Pam McCoy
Jack McCracken
Jerry Pankey
Nikki Raquedan
Jeff Schneider
Wes Shank

We appreciate these people allowing their names to be placed in nomination.

Nominations from the Floor

Election

Rector's Report

Presentation of the Budget

Open Floor

Announcements

Closing Prayer

Rules of Election:

Election to the Vestry is by simple majority (50% of ballots cast plus one). If it is necessary to have additional ballots, those people who are elected on previous ballots are removed from the running. The slate is also reduced to no more than two nominees per position by removing those people who received the least number of votes.

When one of the positions being filled is a partial term, this position is determined by drawing lots among all those elected. This is done following the Annual Meeting. Vestry members filling a one year term are eligible to run again for a three year term. Vestry members filling a two year term are not eligible to run again until they have been off the Vestry for two years.

FROM THE PARISH REGISTER

	2014	2015	2016	2017
BAPTISMS	19	14	22	14
CONFIRMATION	20	19	19	11
RECEPTIONS				
MARRIAGES	8	6	9	6
FUNERALS	8	5	5	4
AVERAGE	282	272	241	237
SUNDAY ATENDANCE				
PLEDGING	216	201	191	176
UNITS FOR THE NEXT YEAR				

Trinity Episcopal Church's Mission Statement

We welcome all in the celebration.

Celebrating the experience of God's love,

Celebrating the diversity of humanity,

Celebrating life's blessing.

Celebrating life eternal.

The Mission and Ministry of Trinity Church Is Only Possible Because of Your Pledge Offerings

Trinity Episcopal Church, Manassas, Virginia 2018 Approved Budget

Budget Field	2018	2017
Pledges	394681	452,378
Plate Offerings	12000	10,400
Investments		80,600
Thornton Trust	12000	12,000
Food Ministry	8000	8,000
Other	5000	5,000
Coffee Hour	4000	4,000
Income Total	435681	572,378
Outreach Expenses		
6101 · Diocesan Pledge	26600	26,600
6104 · Rect. Disc. Fund	900	900
6105 R E Disc. Fund	900	900
6106 convention	1400	1400
Food Ministry	8000	8,000
6150 · General Outreach	2000	2,000
	39800	39,800
Salaries		
6201 · Salaries - Clergy	62322	88,556
6202 · Housing/Utility	47196	97,618
6203 · Bus/Travel Allowances	3600	7,200
6204 · Self Employment		
Taxes	16756	28,485
6205 · Pension	22729	38,638
6206 · Life & Health		
Insurance	16513	20,118
6207 · Continuing Education	1400	2,800
6221 · FICA/Taxes - Staff	10138	9,552
6222 · Salaries - Staff	128516	120,859
6223 · Childcare - Staff	4000	4,000
6225 Health Insurance	7852	6,500
6226 Lay Pension	2100	2,100
	323122	427,487
Ministries		
6331 · Christian Ed (Adult)	250	250
6332 · Sunday School		
(Children)	2000	2,000
6335 · Vacation Bible School	1000	1,000
6336 · Youth Group	2775	2,775
6339 · Acolytes	400	400
6341 · Altar Supplies	1500	1,500
6351 · Music	1600	1,600
6352 Instrument		
Maintenance	3300	3,300

6375 Other programs	2000	2,000
6377 Receptions	350	350
6379 Kitchen Supplies	3500	3,500
6380 Coffee Hour	4000	4,000
	<hr/>	
	22675	22,675
Bldg		
6401 - Utilities	26000	26,000
6402 - Telephone	3200	3,200
6403 - Insurance	16000	16,000
6404 - Repairs/Maintenance	16800	16,800
6409 Real Estate Taxes	350	350
	<hr/>	
	62350	62,350
Office expenses		
6502 - Equipment/Service Maint.	9050	9,000
6503 - Postage	1700	1,600
6504 - Office Supplies	5908	3,200
6505 - Computer Supplies	2798	2,500
	<hr/>	
	19456	16,300
6601 - Annual Audit	3620	3,620
6605 - Bank Charges	3500	2,800
6603 - Other	5000	5,000
	<hr/>	
Total Miscellaneous	12120	11,420
Total Budget	479523	572,032

Other Outreach:

Guatemala Orphanage: \$2000.00
 22 Thanksgiving Baskets
 90 Un-Trim a Tree Gifts
 16 College Care Packages
 80 Operation Shoebox Gifts
 402 Dinner Bags
 1302 Lunches
 Numerous Winter Coats, Gloves, Hats

WORSHIP SCHEDULE

SUNDAY MORNING

7:30 AM Holy Eucharist/sermon/no music: If you are looking for a quiet start on Sunday morning or you simply like to get a jump on the day, this worship experience might be the one for you. **Mark tells us,** *"I enjoy the quiet of the morning in this service and still get to have the coffee and bagels in the parish hall!"*

8:30 AM Holy Eucharist/music/choir/sermon: Maybe you are feeling a need to worship with young and old alike or the need for music and laughter, this time of worship has it all. **Bryan says,** *"I LOVE the 8:30 worship...I get a choir, music, sermon, the whole shebang and I have the whole rest of the day ahead of me!"*

9:45 AM Education Hour for All Ages (Adults & Children)

9:45 AM Holy Eucharist/sermon/music: Just as the sun is really beginning to pour through the back window, we gather for a quieter time of worship. We are blessed with amazing piano accompaniment for our singing. **Alicia says,** *"Church is 45 minutes long, I get to sing, I get a fun sermon, I get communion...what more could I want?" :-))*

11:00 AM Holy Eucharist/sermon/music/choir: Following coffee and education time, we gather to worship, welcoming every age group. We find ourselves praying, laughing, singing and enjoying the sermons! **Rob & Jenn say,** *"Sunday is our morning to sleep in, have a double latte, read the news and we are still not late for a great morning at Trinity!"*

MIDWEEK WORSHIP

Wednesdays 12 Noon Holy Eucharist/Healing: Every Wednesday we celebrate communion and have a simple time of worship. There are a few words to open the worship, the readings are followed by a time of silence and prayers, and then we share in the Body and Blood of Christ. Those who choose can receive anointing for healing.

HOME COMMUNIONS

The clergy and our lay Eucharistic ministers have done over 75 home communions in 2017. If you or someone in your family is unable to attend Sunday worship and would like home communion, please contact the office.



Children and Youth Ministries

Our Christian Education Program emphasizes making learning fun. Teachers and students learn from each other as well as learning the stories that make our faith. Some of the events we celebrated during this year:

JANUARY – Epiphany and the Wise Men

FEBRUARY – Baked Goods Sunday

MARCH – Ash Wednesday, Scout Sunday

APRIL – Bishop Visit, Youth Sunday, First Eucharist, Visit to Sacristy, Palm Sunday & Easter, Easter Egg Hunt

MAY - End-of-Year Breakfast

JUNE – Music and Drama Camp

JULY – Vacation Bible School & Make It Better Camp

SEPTEMBER – Back to Sunday School

OCTOBER – Burrito Sunday, Trunk or Treat & Fun House, Costume Sunday

NOVEMBER – Altar of Hope baskets, Advent Wreath Making

DECEMBER – Advent, Christmas Party



Baking Day



Youth Sunday



Our Ushers



Giving the Sermon

Youth Group and Acolytes

The Youth Groups and Acolytes at Trinity Church had an active role in the life and work of the parish during 2017. Our Middle and High School student participation comes mainly in three areas: Christian formation, fellowship, and service to God and neighbor.

On Sunday mornings, our youth assemble in The Lounge for group discussion based on the readings of the day as well as current events. Anne Henry, Nikki Raquedan, and Tammie Arnold lead our youth in fun and creative lessons that engage our youth in thinking about their world and their faith.

They use multimedia and various activities in their lesson plans. These discussions give the youth confidence to explore their faith and share their perspectives with one another (as well as providing insight to their teachers.) We have set up social media platforms specific to the youth so that they can better share their expanding vision with their peers.



Fellowship at Trinity is a vital part of our parish life. Our Youth Groups have grown together in faith and fellowship by meeting two or three times a month. They have enjoyed going on a scavenger hunt through Old Town Manassas, ice-skating, movie and game nights and trips to Sky Zone and to play mini-golf. They hosted their Third Annual “Charlie Brown Thanksgiving” by preparing a feast made by the youth themselves. We are lucky to have many of our youth group events chaperoned and supported by Liz Nahser and our parents.

Service is an integral part of our youth program. Many of the youth serve as acolytes at 8:30am and 11:00am worship, and eagerly serve extra duty during Christmas Eve, Holy Week and Easter. The senior acolytes work with the younger acolytes and even preach during Youth Sunday (Thank you, acolytes!)

Our youth provide service to our church and its ministries in many ways – by helping to sort food and assemble Altar of Hope baskets; by assembling care packages to send to Trinity members away at college and by cooking breakfast for our Burrito Sunday mission fundraisers. The youth also provided leadership to the younger children during Vacation Bible School as well as assisting the teachers during various Sunday School parties.



Summer Camps

Trinity hosts three camps during the summer – Music and Drama Workshop, Make It Better Camp (for middle schoolers) and Vacation Bible School for elementary students.

Music and Drama Workshop

This summer we had a Music and Drama Workshop here at Trinity on June 28, where our campers learned about handbells. Eric Dombrowski, Director of Music, led the workshop.

Make It Better 2017

This year at MIB camp:

- We sponsored a school supply drive, providing basic Back-to-School supplies to needy families/students.
- We weeded at Trinity and at the retreat for wounded warriors.
- And we ended the week in Stuart's pool.



Vacation Bible School (VBS) 2017





Music Ministries

The Music Program at Trinity Church enjoyed a great year!

The **Trinity Singers** and **Chancel Choir** are comprised of adults who are committed to the 8:30 and 11:00 worship services, respectively. Each Sunday we come together and learn different styles of music ranging from the beginnings of the Anglican Church to today. Some days we sing in parts, some we all sing the same line. The **Trinity Singers** rehearse at 7:30 am and sing at the 8:30 worship. The **Chancel Choir** rehearses at 10:00 am and sings at the 11:00 worship.

The Handbell Choir welcomed a few new members this past year and rang six times during 2017. The Handbell Choir rehearses at 7:00 pm on Thursday nights.

We are always looking for new members and there are no requirements besides a hunger for music making and being able to commit to our rehearsals. Please give the music program a try! Meet the wonderful people who already have a commitment to the program and make music to the Glory of God. *Solis Deo Gloria!*

Eric Dombrowski, Director of Music
eric@trinityepiscopalchurch.org

Gail Sander, Director, Handbell Choir
handbells@trinityepiscopalchurch.org

Beyond Our Doors

What we do with our hands once our hearts have been moved.” This simple, yet profound expression of mission is the foundation for the work of outreach carried out by the whole community of Trinity church. A parish wide effort, Trinity’s members have a heart to reach deeply into their time, talent and pockets to help others, both at home and away.

We see that one step of faith, a small whisper, has grown into a refreshing wind. We all continue to pray that God's plan for the people at Trinity, in Manassas and throughout the world is sustained until Christ's return among us.

Parishioners of all ages are learning how we can make a difference as individuals, families and community. We step up to the plate to feed the hungry daily lunches and groceries for families; donate coats for those who are cold; strive to be good stewards of environmental resources by reducing energy consumption, reusing supplies and recycling when possible; make it better for our neighbors and equip the people of Trinity Episcopal Church to go out from this place to seek and serve Christ in everyone we meet. And that's just the beginning.

Altar of Hope

Twenty-two families were truly thankful this Thanksgiving as Trinity collected and delivered "the works," from turkey and stuffing to cranberry sauce and dessert. It is truly a blessing to see our Trinity family help so many families in our community who would otherwise do without.

Un-Trim-A-Tree

The spirit of Christmas is truly alive and well at Trinity! Through the generous donations of our members, we were able to help 45 children experience the hope and joy of the Christmas season. Our office overflowed with gifts of clothes, toys and bicycles. We also provided 20 local senior citizens that are shut-ins with baskets of goodies and necessities. The joy that our members found in giving is truly the spirit of Christmas at work. This annual ministry always exceeds our goals and everyone is blessed by helping Santa!

Operation Christmas Child

Trinity collected more than 80 shoeboxes to send to children around the world. It is such a joy to see how far our reach really is and all the places we have touched!

Operation Warm Hugs

Trinity has become known for providing essential warmth by generously offering heavy coats, hats and scarves for the cold winter months. Gently used and new outerwear came into our closets and out again just as fast. By surrounding those in need with warmth and protection from the elements, we live out Jesus command to "love our neighbor as we love ourselves." We were very grateful to have coats and gloves to help keep people warm.



Food Pantry

Trinity has long had a food pantry to provide on the go food for people who are hungry and groceries for people who have no ability to cook, limited ability to cook and full access to a kitchen.

Additionally, Trinity sends groceries to SERVE from our Sunday morning ingathering baskets. This very effective ministry is headed by Lisa Wells, along with Pete Trapp, and a crew of helpers, through the generosity of Trinity members.

Inside Our Doors

Your Generous Donations

The generous donations of time and money made possible a couple improvements to our property. New yard signs were installed and the exterior of the building was painted. By far, the biggest project (and the most visible) was the renovation of our kitchen. A new floor, new cabinets and new countertops were installed, along with a washer/dryer.

Lay Pastoral Ministry

A huge shout out to the *Lay Pastoral Ministry Teams*! Headed by **Betsy Harlow**, these faithful teams send out love and greetings, prayers of healing and Happy Birthdays to our whole community! With each card, the love for each other is gently given and even more warmly received. Thank you, Betsy and Teams....your ministry reaches farther and deeper than we will ever know! The clergy and staff are truly appreciative of all your helping hands. To be remembered on your birthday feels like love; to get a call when you aren't well, feels like support; to wrap a hand knit shawl around weak shoulders, made by loving hands right here, infused with prayers just for you...well, that feels like love and support. And maybe even a miracle! We do all of this and more.

Reception To Follow Team (RTFT)

Betsy Harlow also heads up the Reception to Follow Team, along with David Foster. These eager entertainers have been graciously serving up receptions here at Trinity for many years and go largely unsung – except during the fabulous receptions they put on where everyone can be heard exclaiming how wonderful the food is! This past year they provided the reception for confirmation and several funerals. They are always delighted to add new members. If you hear laughter from the kitchen, you will know it's them!

Sunday Morning Adult Forum

Christian education for adults has a prominent place in the life of Trinity every Sunday morning during the education hour. The Adult Forum meeting in the parish hall at 9:45 offers a variety of topics throughout the year. This past year, Stuart, Vinnie, Jim and Linnea were joined in leading adult forums by Eric Dombrowski, Barbara Yow, Doug Wulf, Gail Sander, and outside speakers including a representative from the Manassas Museum System.

Greeters

The ministry of Trinity Greeters is to meet and greet the members and visitors as they enter the church for worship. Trinity embraces the ministry of radical welcome, remembering that each one of us has been a stranger walking into a new church! We have greeters at the Florida Room door and the Bell Tower entrance. We encourage everyone to wear nametags each Sunday. The nametags are found in the Florida Room and in the back of the sanctuary – we all simply write our names on labels and put them on. This is a very important ministry and a great way to meet members and visitors attending all services at Trinity. If you are interested in serving as a greeter, please contact the church office.

Ushers

Finding a welcoming face and voice is *often the essential difference* for someone who is looking for community, acceptance and friendship on Sunday morning. Ushers contribute to our worship by greeting people, distributing bulletins, providing guidance in seating, taking the offering collection, giving direction to the communion rail, being available for assistance after the service, helping to straighten up the Church after worship and other duties as assigned. It is our hope that you will feel this job is yours and that creating an atmosphere of radical welcome is your specialty! Everyone matters, each person counts, every smile warms a heart. Ushers usually serve once every two months. We welcome volunteers to help us in this important ministry. Contact the church office if you are interested in joining this ministry.

Lay Readers and Prayer Leaders

Lay Readers assist in our worship by reading the lessons, leading the psalm and leading the Prayers of the People. Prayers leaders simply lead the prayers printed in the service bulletin. If you are interested in either of these ministries, please contact the church office.

Chalice Bearers

The Chalice Bearers assist at the Holy Eucharist by administering the chalice at communion. The Chalice Bearers are also responsible for making sure the Lay Readers are present and for filling in for the Lay Readers if necessary. If you feel you may have a call to this ministry, please speak with Stuart or Vinnie.

Flower Guild

The Flower Guild has twelve active members of four teams, who are assigned weekly duties on a rotating basis. These assignments are closely aligned with the schedules set up by the Altar Guild as a few of our members hold dual membership. These members wish to work both duties on the same weekend, so this is taken into consideration when setting up teams for both groups.



The purpose of this Guild is to decorate the church, Narthex and/or parts of the church for Sunday services and special occasions/celebrations held during the church year. Flowers and foliage are obtained from florists, gardens of members, friends and other parishioners. To collect funds for the purchase of flowers, weekly memorials/thanksgivings are given “to the glory of God in loving memory” by parishioners. A fee of \$40 is charged to the family making the memorial. These memorials are printed in the weekly bulletin and read during the Sunday services. To purchase Poinsettias and Lilies to use for Christmas and Easter decoration, a smaller fee is charged (\$15).

Two co-chairmen handle the bookwork for this Guild. One pays the bills and makes the deposits, keeping the checkbook. The other sends out the bills, notices, and keeps the yearly memorial calendar, picks up mail and handles other administrative work. Anyone interested in joining this rewarding Guild, please contact Barbara Breeden (703-368-3414) or Mary Delia Stokely (703-368-1424).

Altar Guild

The Altar Guild is entrusted with the privilege of preparing the chancel and its furnishings for corporate worship. Our goal is to be sure the worship space is kept beautiful and in good order. We prepare vessels, elements, linens and paraments used in the liturgy. These things are done both to glorify God and to provide a setting enabling the congregation to worship in a meaningful way.



Our members are divided into four groups. Each group serves for one week every fourth week. Each group has a group captain primarily responsible for communication. Each group is responsible for services during their weeks' duty, including regular Sunday services, weddings, funerals, and special services. We would love to have some new members. Please contact Mary Robertson, chairman (703-754-2726) or any Altar Guild member if you would like to be a part of this special ministry.

Coffee, Conversation & Bible Talk

This group reads a variety of Books of the bible. They meet from 9:45 -11 a.m. on Tuesdays. Please feel free to drop in and enjoy fellowship and study with us! This is not your grandmother's bible circle!

Brotherhood of St. Andrew

The Brotherhood of St. Andrew is a men's organization started over 110 years ago in Chicago. The purpose of the brotherhood is the spread of Christ's word to men and youth throughout the world. Our ministry work is on both a personal and group level. The principals of prayer, scriptural studies, and service are the foundation on which our ministry work is built. The brotherhood is open to all Christian men who are at least 18 years of age.

We meet here at Trinity every Saturday morning at 8:00am sharp. Some members arrive a little early to catch up on the week with others around the coffeepot. We begin our meetings with a hearty breakfast followed by scripture study and discussion. We are not a group of theologians or philosophers, just regular guys looking to expand our faith, our knowledge, and share our support for one another. The focus of our discussions is to see how the gospel relates to our own lives, our responsibilities as people of faith, and how we can apply Christ's teachings in our day-to-day lives. Both the cooking and devotions are led on a rotating volunteer basis. Our meetings end at 9:00am sharp so that those who have a full day planned can get started early. Our meeting size generally hovers around 15, and our membership is close to 40. Some of us attend often, while others whenever they can. But we meet every Saturday!

Prayer Shawl Ministry

"You created every part of me, knitting me in my Mother's womb." Psalm 139:13

This is a ministry that you can do anywhere! At home knitting beside your log fire, crocheting on the commuter train; anywhere that you normally knit is a great place to begin a prayer shawl.

The shawl maker begins with prayers and blessings and the intentions are continued throughout the creation of the shawl, which come in lots of colors, sizes and patterns. (Visit shawlministry.com or knitforkids.org/patterns for ideas.) When the shawl is finished, a final blessing is offered before the shawl begins its journey. Some recipients have continued the kindness by making a shawl and passing it onto someone in need. Thus the blessing ripples from person to person. If you know of someone who needs to be wrapped in prayer and comfort, please call the church office.

Baptism Classes

These classes prepare candidates and/or their families for baptism. The classes meet for three weeks and are offered several times a year prior to the major baptismal festivals. Trinity has been blessed to have

Jennifer Smith lead these classes for more than ten years. She has answered hundreds of questions, soothed many jitters, made many new families and individuals feel at home here and lighted the light of Christ for each new baptismal candidate. Baptism dates fall in early February, the Sunday after Easter, Trinity or Pentecost Sunday, in July/August, and on the first Sunday of November.

Yoga

Every Tuesday, Trinity hosts a yoga class that begins at 12:15pm and lasts for hour. Please feel free to join us whether you are a beginner or seasoned in your yoga practice. Contact Ginger Critchley if you have questions.

SUPPORT MINISTRIES

Finance Committee

Investment Funds:

	Nov. '15	Nov. '16	Nov. '17
Growth	\$122,736	\$113,653	\$137,824
Housing	\$55,231	\$51,144	\$62,021
Rixey/Coles/Lewis	\$26,561	\$24,625	\$29,861

Special Use Funds:

Memorial	\$3468	\$3743	\$17,488
Library	\$2207	\$2207	\$2207
Organ Fund	\$3845	\$4845	\$4845
Columbarium Fund	\$580	\$2080	\$3215

Trusts:

JBT Thornton Trust	\$893,985	\$917,626	\$968,162
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General Asset Fund

The corpus and yields from this fund are available for use as designated by the Vestry. (Funds are invested in a Money Market Fund which is used for the temporary holding of funds to assist in maintaining a steady cash flow for operations.)

The Trinity Growth Fund

This investment fund has been created with gifts from numerous people. The major corpus of this Fund has come from the Johnson family in 1988, the estates of George Cocke and Martha Cocke in 1988 and the estate of Franziska M. Jonas also in 1988. A gift of \$10,000 was received from the estate of Bonnie Huntley in 2014. The gifts were given without any designations. Therefore, in January 1993, the Vestry ratified that the corpus of this Fund may be used for:

1. Capital projects to enlarge, upgrade or repair our current facility(s),
2. Acquisition of adjoining or other properties to further the mission of Trinity Church,
 - i. For mission work, outside of Trinity, to be defined as supporting other missions or churches through land acquisition, facility upgrading or monetary gifts to be used as the receiver sees fit.
3. The corpus may not be used for day-to-day operating expenses, including salaries or programs by the church.

The Vestry designates the use of the interest from this Fund.

The Clergy Housing Fund

The Trinity Church Housing Fund is established to enable the parish to supply housing allowances for the clergy home ownership. The Fund was established in 1988 with proceeds of the sale of the rectory. Although the corpus and interest of this Fund is available to be used as designated by the Vestry, the corpus is to be maintained and enabled to grow. The corpus can be invested in clergy housing arrangements that offer the potential for future earnings.

The Mary Rixey, Frances Rixey Coles and Cornelia Lewis Fund

This investment fund was established by a bequest in the will of Mary Rixey. The Fund was established in 1937. The Fund was increased by gifts from Cornelia B. Lewis in 1997. The interest of the Fund is administered under the direction of the Vestry of Trinity Church. The corpus of this Fund is managed under the guidelines of The Trinity Growth Fund.

Special Use Funds

The Memorial Fund

The Memorial Fund is used to buy items for the sanctuary and for worship. Contributions are made to the Fund as a memorial to those who have died or as a thanksgiving offering. Expenditures from this Fund are under the direction of the Rector, Altar Guild and Vestry. Sometimes gifts to this Fund are designated for specific items. It is common that members of the church designate this Fund as the fund to receive memorial gifts.

Library Fund

The Charlotte Brown Library Fund was created in December 1993 as a memorial to Charlotte Tiffany Brown. Its purpose is to re-establish and maintain a parish library.

The Organ and Piano Fund

Funds are added as memorials and from other sources occasionally. We hope that this fund will provide for the care and maintenance of the organ and pianos and, when necessary, their eventual replacement.

Trusts

JBT Thornton Trust

This trust was established in 1918 when the will of J.B.T. Thornton gave a bequest of ten (10) shares of bank stock for its establishment. Until 1997, Crestar Bank was the Trustee of the Trust. In 1997, the Vestry of Trinity became the Trustee of the Trust. The income from this Trust is divided into two parts annually in December. Trinity receives one half of the income and is free to use the funds as the Vestry so designates. The other half is distributed for use to benefit the elderly of the greater Manassas area in a manner designated by the Vestry acting as trustee of the funds.

Funds Available: \$21,177.42.

Trinity Episcopal Church: 10,588.71

Available for community grants to serve the elderly: 10,588.71

Grant funds

Center For the Arts

Past Time Prime Time Players \$4481.85

Project Mend A House \$4481.85

Home Repairs, safety and accessibility Modifications

Friends of Prince William Senior Center \$1625.01

Manassas Senior Center Memory Garden: This is to update and improve the plan for the garden and to help start implementing the plan.

Tellers

This group of volunteers ensures that the offerings from the Church services are properly accounted for and deposited in the bank each week.

Money is divided into PLEDGE and PLATE offerings. Pledge funds are coded by pledge numbers and provided to the Treasurer for posting into the Church's records. Included with the deposit are other special offerings (Easter, Christmas, UTO, etc.) that occur throughout the year along with other income checks (rent of the building by other organizations, investments, etc.).

The current pool of tellers is at fourteen people. If you want to help in the ministry of Trinity, and can afford about ten hours a year, please volunteer to be a teller. Leave your name and contact information with the Church office. Chair: Nick Duray

The Vestry

Our Vestry is made up of the Rector, Rector Emerita and fifteen members of the parish. A treasurer is elected by the Vestry; this person may or may not be an elected member of the Vestry. Our Senior Warden is elected on nomination of the Rector. The Vestry also elects a Junior Warden and a Registrar. Our vestry usually meets on the third Tuesday of each month, though the schedule is occasionally adjusted. The vestry oversees the finances of the parish, and with the Rector, sees to the general welfare of the Parish in accordance with the canons of the church.

The Charlotte Tiffany Brown Library

The Library has books for borrowing and browsing.

Trinity Church in The Digital Age

In addition to our website (trinityepiscopalchurch.org), we are also on Facebook, Twitter, Instagram and YouTube. Together, these technologies and online social media presence brings Trinity closer to more people, more effectively.

Increasingly, the world and our communities stay connected to each other, share information, express ideas, and explore possibilities through various media, social and tech platforms. We are able to be a part of this emerging world and gather our community in an online presence. Not only are we able to stay connected, we can now pay our pledge right on our web site. The standard answer we hear from visitors when we ask how did you find us is, "we found you online and visited your web site!"

If you have not visited our web site, please do: trinityepiscopalchurch.org

Join us on Facebook: facebook.com/trinityepiscopalchurchmanassas

Instagram: instagram.com/episcotrinity

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Organizations Using Trinity's Facilities

Al-Anon

Alcoholics Anonymous

Lifelong Learning Institute

Mankind Project

Prince William Little

Theater

Women's Club of Manassas

Write by the Rails

Trinity Columbarium

Each columbarium niche provides space for two urns that are included in the purchase of a niche.

Cost of the niche and urns is \$1500. For more information contact Dexter Fox (dlfox728@zoho.com) or the church office.

Trinity Episcopal Church
9325 West Street, Manassas, VA 20110
703/368-4231

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